

Boots & Saddles



March 2005

Cheyenne Saddle Tramps Monthly Newsletter

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Royalty Happenings

Royalty, this time of year, is a little slow. Erin and Sammy have spent the past few weeks helping with the work days, attending the LCCC rodeo and still gathering donations for their reign. They look forward to seeing everyone at the upcoming work days.

2005 Board

President: Jay Ostby
632-5817

V.P.: Barb Pitt
547-3577

Secretary: Stacey Ostby
632-5817

Treasurer: Boni Dillinger
632-0002

Horse Show: Heidi Kindsvater
638-8309

Gymkhana: Sherry Lavalais
638-1997

Concessions: Stephanie Heitsch
778-9609

Grounds: Mike Gray
547-3642

Advisor: Victoria Hall
742-9286

3-D Barrels: Jody Osban
631-1271

NON-Board Position:

Royalty: Barb Pitt
547-3577

Parades: OPEN

Rules: Victoria Hall
742-9286

Clinician: Boni Dillinger
632-0002

Drill: Barb Pitt
547-3577

Sponsorship/Fundraiser:
Deb Seiloff
638-9426

Work Day Report

Several members have been busily working to assure a workable arena for our upcoming season. Here is a run down of the activities we've undertaken.

- Mike Gray has managed to clear the weeds off the arena and soften the top layer of earth. He also filled the huge potholes at the entrance to the property.
- Almost everything has been moved from the old clubhouse and grounds. We'll need to make another trip to finish up, but should have this completed soon.
- Deb Seiloff has been busy getting donations from anyone she can. Her focus has been on the concessions and crows nest building. So far we have received donations of windows, lights, floor tile and VERY inexpensive paint. She also talked the City out of light poles (for around the arena) and playground equipment to help entertain our younger members.
- Sherry Lavalais managed to get a commitment to have our roofing done at no cost!
- The 'work crew', Barb & Gary Pitt, Jay, Stacey & Erin Ostby, Sammy Heitsch, Brent, Heidi & Daniel Kindsvater, Mike Gray, Jody Osban, Billie Jean Walsh, Kelley Fisher, Kelly Evans, Randi Evans, Cindy Gray, Abby Colbert and Josh Colbert have spent many hours moving the light poles, round pen and gates to the area, tearing down broken arena boards and removing some of the pens surrounding the arena.

There is still a lot of work to be done, but we're confident it will be ready for the Easterwood on April 23.

The next work days are scheduled for April 3 and 17th. Come on out and join the fun!

March Membership Meeting

03/16/05

Meeting was called to order at 7:00

- ! President report: We have the paperwork for property and liability insurance. Jay will finalize this.
- ! Vice President: No report
- ! Secretary: Apologized for the mistake in the February newsletter.
- ! Treasurer: No report
- ! Horse Show/Gymkhana: Classes for the Easterwood will be: Western Pleasure, Western Equitation, Reining, Barrels, Poles & Flag. Prizes will be awarded for the overall top placers. All nine divisions will be run.
- ! Concessions: No report
- ! Grounds: No report
- ! Advisor: No report
- ! 3-D Barrels: Decided to hold the spring series on Tuesday evenings, beginning May 24. We will reevaluate the day of the week for the fall series.
- ! Royalty: Sammy talked about the last work day and their trip to expo. Erin talked about their new clothes donated by Roper, the drill team walk through, and the upcoming LCCC rodeo.
- ! Parades: Heidi will be the parade chairperson, filling out paperwork, organizing the clinics, etc. Jay and Victoria will be in charge of lining up the Frontier Days parade riders.
- ! Rules: Reviewed and approved rules changes. These will be posted in the newsletter and voted on a second time next month. Approved allowing members to rent the clubhouse for half the fee, if reserved less than one month prior to their event.
- ! Clinician: Boni is working on setting up three trail rides, English clinics, a polo clinic and a western equitation clinic.

OLD BUSINESS:

- ! Tabled decision on Bucks for the Cure
- ! Reviewed current obligation for horse boarding over Frontier Days.
- ! Design & Moving: Decided to purchase paint for the interior of the concessions/crow's nest for \$4.00/gallon (reduced from \$27.00/gallon). We have donations of windows, lights, tile, playground equipment, interior doors, light poles. Reviewed the current plans and approved with a change of having exterior restroom doors only.

NEW BUSINESS:

- ! Decided to have 4-H appreciation at the May show. All 4-H members (CST members and non-members) can enter with an all day fee of \$20.00 for the horse show and \$10.00 for the gymkhana. This fee will be for each horse/rider combination.
- ! Discussed having an all day fee for all events. Suggested: \$35.00 for English/Western, \$20.00 for Western only and \$13.00 for gymkhanas.
- ! Per our rules, no refunds will be given for classes that are dropped after payment.
- ! Decided to allow 4-H clubs to have a temporary membership for arena use only. This would be a \$40.00 fee and allow them to use the arena once a week during set weeks.
- ! Meeting adjourned 8:00

CHANGES TO THE CONSTITUTION AND RULES

Enclosed in this issue is a copy of the 2005 Constitution and Rules with our suggested changes in italics. These changes will be approved at the April membership meeting. Please review the proposed changes. If you disagree with any of them, please attend the April meeting to voice your concerns.

In our continuing effort to help members understand the CST rules, this month we will feature an explanation of the point system for horse shows and gymkhanas. If you have any questions regarding these rules, feel free to contact the chairpersons of these events: Heidi Kindsvater - 638-8309 (horse shows) or Sherry Lavalais - 638-1997 (gymkhanas).

Fees and Divisions:

The following are the classes for CST Shows and Gymkhanas. Depending upon the number of entries, the Show Chairman may combine or eliminate any classes to ensure adequate competition. Not all classes may be available in every event.

All ages of riders will be as of January 1st of that year.

Rookie - walk/trot only, any age	Special Olympics	
Pee Wee – 9 and under	Junior – 10-13	Senior – 14-18
Adult – 19 – 38	Jack Benny – 39 and over	Jack Pot – all ages

Novice Horse - First year showing at CST – Shows and Gymkhanas can be in separate years, Focusing on inexperienced horses, the chair has discretion.

Novice Rider – First year showing at CST or Rookie Graduate (1 year only) – Shows and Gymkhanas can be in separate years, focusing on inexperienced riders. The horse show and gymkhana chairpersons reserve the right to discuss this division with exhibitors and possibly alter class division.

The fees for CST Shows and Gymkhanas are set annually and will be published on the registration form for the event or show. Fees for non-members may be higher than the fee for members. The fees for Exhibition Category events are variable and will be set by the show committee.

The classes that may be conducted at CST Shows and Gymkhanas are:

No Point Classes:

Halter Classes (AQHA, Section 448) (Jack Pot)

Lead-line: competitors who are six years old and under and are not ready to go in walk-trot classes. This is strictly a fun class and all the riders will receive ribbons.

Walk-trot: Competitors are under that age of eight. These riders may not participate in lead line or other classes offered. This is strictly a fun class; all riders will receive a ribbon.

Jack Pot: can use any class for Jack Pot, open to any age, and the classes are at the discretion of the show/gymkhana chair. This is a non-point class.

Point Classes:

Western Classes: Showmanship, Western Riding, Horsemanship/Equitation, Pleasure, Reining, Trail.

English Classes: Hunter Hack, Equitation, Hunter Under Saddle/Pleasure.

Gymkhana Classes: Barrel Racing, Pole Bending, Stake/Flag Race, Keyhole.

Exhibition Classes: Team Penning, Speed Barrels, Ribbon Race Goat Tying.

Such other events as the Show committee may determine.

All those participating in CST functions who are under the age of 18 must be accompanied by a parent or guardian, or a permission slip must be on hand with the chair person of that event, no permission slip, the minor child does not ride.

All Entry Forms must be complete and accurate or the competitor forfeits those points. All entries/drops must be to the show/gymkhana chair 2 divisions before the class to be added or dropped. Please be considerate of those competing in the arena, do not bother the volunteers in the crows nest during a class.

Annual Awards:

At each CST Show and Gymkhana, points shall be awarded to the particular horse and rider combination, in a given class. These points shall be cumulative during the season. Points are not earned in NO POINT and EXHIBITION category events. A vet excuse will be needed to transfer points in the event of above horse becoming unusable for the remainder of the season.

Points are awarded as follows:

1st place: 7 points

2nd place: 6 points

3rd place: 5 points

4th place: 4 points

5th place: 3 points

6th place: 2 point

All non-placing participants will receive 1 point for their effort.

Division Champion:

CST will acknowledge the division champions at the annual year-end awards. CST may also acknowledge the remaining top five in the division. Depending upon sponsorship and funding, this can range from a blanket to a buckle or a trophy. The winner is determined by the total of points earned during the season in that particular division and on the same horse.

Where Dreams Become Adventures
Cheyenne Saddle Tramps Riding Club
P.O. Box 2062
Cheyenne, WY 82003

Membership Meetings
are held at 7:00 p.m. the third
Wednesday of each month
(Excluding December), at the
Saddle Tramps building on
Yellowstone Road. The next
scheduled dates are:

April 20, 2005
May 18, 2005
June 15, 2005

**Watch for a new members
only program sponsored by
Pro Choice. Details will be
posted on the web site when
available.**

HORSE SHOW & GYMKHANA DATES:

Easterwood April 23
(Rain make-up for Easterwood 4/30)
#1 May 14 & 15
#2 May 28 & 29
#3 June 11 & 12
#4 July 16 & 17
#5 August 20 & 21
#6 September 10 & 11

Rain Dates:
July 2 & 3
September 17 & 18

Work Days:
April 3, and April 17
1:00 - 4:00 p.m. at the Yellowstone area.

Cheyenne Saddle Tramps Riding Club
Constitution
January 2005

Name

Article 1. The name of this club shall be the Cheyenne Saddle Tramps Riding Club, Inc.

Purpose

Article 2. The purpose of this club shall be to provide it's members opportunities for a wide range of family oriented equine experiences within an atmosphere that promotes good horsemanship and sportsmanship. These experiences may be in the form of horse shows, gymkhanas, clinics, trail rides or any other experience deemed appropriate by the club members..

Membership

Article 3. The members of this club shall consist of families and/or individuals interested in horse related activities. Active Members are those individuals or family members who have paid the current years dues. Membership status becomes inactive if dues are not paid by the date designated in the By Laws. Cheyenne Saddle Tramps will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, or disability.

Officers

Article 4. Section 1:
The elected officers of the club shall consist of:
President Gymkhana Chairperson
Vice President Horse Show Chairperson
Secretary Building/Grounds Chairperson
Treasurer Concessions Chairperson
Advisory Board Member 3-D Barrels Chairperson

These individuals will comprise the Board of Directors.

Section 2:
The elected non-board members are:
Royalty Chairperson *Building Rental Chairperson*

The non-elected chairs are:
Parade Chairperson Drill Team Chairperson *Website Chairperson*
Sponsorship/Fundraiser Chairperson Rules Chairperson Clinician

Section 3:
All officers and chairpersons of the club perform their duties on a voluntary basis. The club shall have no paid officers or employees.

Executive Committee

Article 5. There shall be a four member Executive Committee consisting of four out of the eight board members. The executive committee shall be elected by the Board of Directors. The function of the executive committee shall be to approve by a majority vote, all expenditures not pre-approved by the Board. Such expenditures must be reported to the Treasurer and Board by the next meeting.

Duties and Responsibilities

ARTICLE 6
Section 1. Post-election transition: Outgoing officers shall meet with the incoming officers to transfer any job-related items and go over duties. This will include an inventory of properties. The meeting will be held before the January meeting of the upcoming year.

Section 2.

- ! **President:** The President shall preside over meetings according to accepted rules of parliamentary procedure, appoint committees and serve on them as an ex-officio (non voting member). The president shall Coordinate the activities of the club and evaluate and make recommendations as necessary to enhance the progress of each committee. The president shall be the club representative for Public Relations and official functions. The president may also have sponsorship and fundraising duties for the club.
- ! **Vice President:** The Vice President shall assume all duties of the president, if necessary. The president shall Coordinate all work committees, and work closely with the President to assess and monitor club goals and the performance of each chairperson.
- ! **Secretary:** The Secretary shall record and preserve the proceedings and records of all of all general Club and Board meetings as well as all matters of which a record is deemed necessary by the Club. The secretary shall receive from the treasurer and preserve all original membership applications and create and/or maintain a membership roster including addresses and telephone numbers. The secretary shall be responsible for preparing, or delegating, the preparation of the newsletter.
- ! **Treasurer:** The Treasurer shall develop a budget to be approved by a majority vote of the Board of Directors. The treasurer shall be responsible for all financial matters of the club including: collect and receive all money utilize the bank approved by the board for account creation and maintenance including balancing. All bank accounts shall be in the name of the Club. The books shall at all times be open to inspection of the Board. The condition of the Club'' finances shall be reported at every board and general meeting. The report shall include an account of all moneys received and expended during the previous month and the current bank account balance (s). The Treasurer shall receive applications for membership and forward those applications to the Secretary for addition to the permanent files. One copy of the applications will be forwarded to the Horse Show/Gymkhana chairpersons.
- ! **Advisory Member:** The Advisory Member shall serve as a member of the Board of Directors; with the primary responsibility of rendering as much assistance as possible to the current Board. The advisory member shall also be the chairperson of the Audit Committee.
- ! **Grounds Chairperson:** The Building and Grounds Chairperson shall be primarily responsible for repair, maintenance and improvements of club property; shall keep a current inventory of Club items. The grounds chairperson shall make purchases for the upkeep of the buildings and grounds as approved by the board. This person may appoint and lead a team of club members to help with the chairpersons duties.
- ! **Concessions Chairperson:** The Concessions Chairperson shall be in charge of organizing and providing concessions for Club events and may appoint and lead a team of club members to assist in these duties.
- ! **Horse Show Chairperson:** The Horse Show Chairperson shall be responsible for the organization, performance and operation of all club Horse Shows. The Chairperson may appoint a Co-Chairperson to assist with or assume these duties, as necessary; however, the Co-chair may not attend Board Meetings. The chairperson shall make all purchases related to the shows with prior Board approval. The chairperson must work together with the Gymkhana chairperson.
- ! **Gymkhana Chairperson:** The Gymkhana Chairperson shall be responsible for the organization, performance and operation of all club Gymkhanas. The Chairperson may appoint a Co-Chairperson to assist with or assume these duties, as necessary; however, the Co-chair may not attend Board Meetings. The chairperson shall make all purchases related to the gymkhanas with prior Board approval. The chairperson must work together with the chairperson.
- ! **3-D Barrels Chairperson:** The 3-D Barrels Chairperson shall be responsible for all activities related to the 3-D barrel events. These activities include scheduling, ensuring grounds preparation, monitoring and attending all events with collection of entry fees, distribution of pay-outs to event participants, tracking points, and purchasing prizes (with prior board approval).
- ! **Royalty Chairperson:** The Royalty Chairperson shall organize and oversee all Royalty activities including tryouts, public relations functions and fund raising. A ledger will be kept of all incoming and outgoing funds and donations. This ledger needs to be made available to the Board.

- ! **Building Rental Chairperson:** *The Building Rental Chairperson shall be responsible for all aspects of building rental, including but not limited to: Showing the property to prospective renters, obtaining signatures on rental agreement (exhibit A), inspecting the property following the rental, initiating emergency repairs that cannot wait for approval at a board meeting.*
- ! **Parade Chairperson:** The Parade Chairperson shall be responsible for all parade related activities and equipment. These responsibilities include participating in and monitoring of parade events, reporting parade opportunities, and organizing and leading the club participants in all parades entered by the club.
- ! **Drill Chairperson:** The Drill Chairperson shall be responsible for all drill team related activities including researching possible events applying to approved events and organization and practice of the Drill team. The Chairperson may appoint a Co-Chairperson who will assist with these duties.
- ! **Sponsorship/Fundraiser Chairperson:** It is preferred that this position be held by the president. These duties shall include attracting and maintaining sponsors of the club, coordinating general club fundraiser events, and collecting cash and non-cash donations. Other duties are detailed in the By Laws.
- ! **Rules Chairperson:** This chairperson shall be responsible for reviewing the club rules and making recommendations for rule changes, if any. The chairperson shall receive and consider any changes proposed by members of the club.
- ! **Website Chairperson:** *This chairperson shall be responsible for purchase of website address, development, design and posting of web site updates.*

Article 7

Junior Board:

The club shall have a Junior Board of Directors consisting of:

President

Vice President

Secretary

Treasurer

Member at Large

Article 8:

Election of Officers:

Nominations: Nominations of Officers for the next year shall be made at the October general club meeting. The proposed slate of officers shall be published in the Newsletter prior to the November general club meeting. Additional nominations may be taken from the floor of the November general club meeting. All nominees must be present or provide written consent before the election.

Eligibility: An active club member over the age of 19 years at the time of the election is eligible for an officer position. All officer positions shall be elected on an annual basis. Incumbent officers may run for reelection without term limits.

Election: The election shall take place during the November general club meeting and shall be by secret ballot for each officer position that has more than one nominee. If there is only one nominee for all officer positions, a single vote may be cast accepting all nominations.

Term: Each newly elected officer begins his/her term on January 1st of the following year and the term shall run through December 31st of the same year.

Voting rights: All active members fifteen years of age and older shall be voting members.

Appointment of chair positions: All non-elected chair positions will be appointed at the January general membership meeting.

Article 9:

Removal of Officers

Any officer may be removed from his or her position by a majority vote of the general membership, as presented at a general membership meeting by the board of directors. Reasons for removal include a dereliction of duty, violation of conduct criteria as outlined in the By-Laws, or failure to maintain active membership status.

Article 10:

Meetings

General membership meetings: The Club shall meet the third Wednesday of every month, unless otherwise specified.

Special meetings: The president has the authority to call a special general membership meeting if an urgent issue or situation arises that has significant impact on the club.

Meeting Procedures: The general meetings shall have a written agenda prepared by the President. This agenda shall be available to all members at the start of each meeting.

Board Meetings: The Board of Directors shall meet at least once each month at a time and place designated by the Board. Additional meetings may be held as necessary.

Constitutional Amendments

Article 11.

Section 1. The constitution may be amended by the following procedures:

- ! A proposal to amend must be presented and accepted at a General Membership Meeting or a Board Meeting.
 - ! Written notice shall be in the Newsletter.
 - ! Approval of the proposed amendments shall be made by a two-thirds majority vote of Club members present at two subsequent General Membership Meetings.
4. All Constitutions dated prior to the current revision are considered null and void.

By-Laws

Article 1. Dues

- ! The annual dues for the Cheyenne Saddle Tramps Riding Club if paid by March 1st shall be:

New Membership Dues - \$45.00 for the calendar year for a Family
\$35.00 for the calendar year for a Single

Renewal Memberships - \$40.00 for the calendar year for a Family
\$30.00 for the calendar year for a Single

If dues are paid after March 1st, there will be an additional \$5.00 office charge.

- ! Dues of Club Officers must be paid on or before February 1st, in order that they may serve their elected term of office.
- ! Members must reside in the same household or be supported by head of household to be listed as members on a family membership. The Board may approve waivers for unique family situations.
- ! An Honorary Member shall be a person that comes to meetings and events, but has no voting rights. This membership is at no cost to the Honorary Member.
- ! A Lifetime Member has all of the rights of a paid member. This membership is at no cost to the Lifetime Member.

Article 2:

General Meeting Agenda

Each general club meeting will have an agenda prepared by the president and available to all members at the beginning of each meeting. The agenda will include the following items:

Call Meeting to order

Approve minutes from last meeting

Reports from Board Members

President (including sponsorship and fundraising)

Vice President

Treasurer
Horse Show Chairperson
Gymkhana Chairperson
Grounds Chairperson
Royalty Chairperson
Building Rental Chairperson
Parades Chairperson
Drill Chairperson
3 D Barrels Chairperson
Rules Chairperson
Advisor
Web Site Chairperson
Any other

Old Business

Open discussion from Members:

Discussion must go through the Chair recognized by a raised hand.

Motion made

Second of motion

Discussion motion

Motion to be carried by majority vote

Motion that receives a tie vote dies

No second of motion, dies for lack of second

Recall of motion

In order to recall a previous motion, must be passed by two-thirds majority present at meeting.

Tabling of motion

Make a motion to table

Second of motion

No Discussion

Vote on motion

New Business

Adjournment

Article 3. Committees: Committees shall be responsible for the organization of programs and shall be represented by no less than one Board Member at the activity; clean-up after each program; return of property, if necessary; after each program; and turn over money, receipts and bills to the Treasurer.

Horse Shows and Gymkhanas

Article 4. The Chairperson must bring proposed rules for his/her current term of office before the General Membership Meeting for Approval. The Quarter Horse rule-book will be used except where Cheyenne Saddle Tramps rules prevail. The rules will be printed and made available on the show bills. Ages will be as of January 1st of the current year.

Rookie -

Special Olympics -

PeeWee - 9 and under

Junior - 10-13

Senior - 14-18

Adult - 19 - 38

Jack Benny 39 and over

Novice Horse - First year showing at CST - Shows and Gymkhanas can be in separate years, Focusing on inexperienced horses, the chair has discretion.

Novice Rider - First year showing at CST or Rookie Graduate (1 year only) - Shows and Gymkhanas can be in separate years, focusing on inexperienced riders. open to all age groups, 1st year competing in Horse Show or rookie graduate And/or 1st year competing in Gymkhana or rookie graduate.

The novice division was established to introduce inexperienced exhibitors to horse show and gymkhana events. The horse show and gymkhana chairpersons reserve the right to discuss this division with exhibitors and possibly alter class division.

Jackpot Any age, all classes. This is a non-point class

Points are by same horse, same rider, and same division.

Substitutions only allowed with vet check.

Bank surcharge assessed on all returned checks.

All those participating in CST functions who are under the age of 18 must be accompanied by a parent or guardian, or a permission slip must be on hand with the chair person of that event, no permission slip, the minor child does not ride.

Chaperones

Article 5. At least two adult chaperones, over 21, must be present at all functions for Junior Members.

Facility Usage

Article 6. The General Membership will vote annually on whether or not to make facilities available for non-club activities. If general usage is approved, specific requests require Board approval. These activities must be horse related because of leases, or go before governing body. Any lending of property must go before the Board for approval and a lease waiver signed. *No alcoholic beverages will be allowed at any CST sanctioned event.*

Stallions

Article 7. All stallions' 12 months or older are barred from the Cheyenne Saddle Tramp Riding activities.

Club Funds and Expenditures

Article 8. Club Funds and Expenditures:

- ! All charges are to be made by a Board Member, or made with the approval of the majority of the Board Members present.
- ! All Cheyenne Saddle Tramps Riding Club checks will be dual signature checks, to be signed by the Treasurer and the President.
- ! The Board will appoint two trustees to work with the Audit Chairperson to perform an audit of Club funds during June and January. The audit results are to be reported at the June and January General Membership Meetings.
- ! All expenditures not pre-approved must be approved by a majority of the Executive Committee. Such expenditures must be reported immediately to the Treasurer and to the Board of Directors at the next meeting.

Parades and Grand Entries

Article 9. Parades and Grand Entries:

- ! All participants in parades and grand entries for Cheyenne Frontier Days or at similar functions must be paid up members of Cheyenne Saddle Tramps and wear the official Cheyenne Saddle Tramps Riding Club outfit. This consists of a white long sleeved shirt, white toned straw hat, red neck scarf, blue denim pants and cowboy boots. Those not conforming may be excluded from parades and grand entries at the discretion of the Parade Chairperson. Special groups' within Saddle Tramps may be authorized to wear different uniforms. All Cheyenne Saddle Tramps Members riding in parades or grand entries are encouraged to attend a Parade Clinic and ride in a small parade prior to riding in Frontier Days.
- ! All horses used in parades must be acceptably groomed and brushed. Those not conforming may be excluded at the discretion of the Parade Chairman.
- ! All horses that are known to kick will wear a red ribbon in their tail. The Parade Chairperson will provide the ribbon.

- ! If an individual is asked and refuses to leave a parade route because of an unsafe horse, then the individual will be banned from all further Cheyenne Saddle Tramps function for the remainder of the year.

Ground and Arena Rules

Article 10. These rules have been established in the interest of safety:

- ! Any member or visitor will conduct themselves in an orderly manner at all times.
- ! Only authorized people will be allowed in the arena.
- ! There will be no unnecessary abuse of animals on the ground.
- ! There will be no running or working horses in areas other than designated.
- ! All horses on grounds not being used will be tied. Arena or pen fencing will not be used to tie horses.
- ! Horses will be kept out of restricted areas around the arena fence and grounds.
- ! Under no circumstances will loose dogs be allowed on the grounds. Dogs must be kept on a 5-foot leash or in a vehicle. The dog must also be tied away from horses.
- ! The speed limit for vehicles on the grounds will be 5mph.
- ! All vehicles will be parked in their respective, designated areas.
- ! Any person may report violations to the Event Chairperson or any Board Member.
- ! No alcoholic beverages will be allowed at any *CST sanctioned* event.
- ! All riders will wear either cowboy boots, English riding boots or other riding boots.
- ! A Judge or Chairperson may dismiss animals considered unsafe.
- ! No double riding will be permitted, unless it's a parent with small children.

Trail Rides

Article 11. These rules have been established in the interest of safety:

- ! No stallions.
- ! All horses must be saddled.
- ! No double riding will be permitted, unless it's a parent with small children.
- ! All riders will wear cowboy boots, English riding boots, or other riding boots.
- ! All horses that are known to kick will wear a ribbon in their tail. The trail boss will provide the ribbon.
- ! Abuse of horses will not be tolerated.
- ! Riders will point out hazards such as glass, holes, wire, etc. to riders behind them.
- ! The trail boss will designate outriders to assist him prior to the start of the ride. The outriders will assist any rider in difficulty. In addition, they will make sure that all rules of safety and the trail ride rules are complied with. When an outrider gives instructions, they are to be considered the same as instructions from the trail boss.
- ! Two outriders will stop all traffic while the group crosses any highway. All riders will cross highways as a group and as quickly as possible.

- ! All lariats will remain coiled and attached to the saddle unless otherwise directed by the trail boss or outriders.
- ! All trail rides will leave promptly from the designated place, at the designated time. All stragglers will not be considered part of the ride until they catch up.
- ! No child under the age of 15 will be permitted on the ride without a responsible adult (over 21) to be responsible for their welfare without the approval of the trail boss.
- ! All riders will dismount before putting on a slicker, coat, jacket, scarf, etc.
- ! All slickers, jackets, coats, etc. will be buttoned or fastened to ensure that they are not flapping in the wind. This is to prevent horses from spooking and possibly throwing their rider.

Royalty

Article 12. Eligibility: To be eligible you must:

- ! Be a paid member by July 1st of that year.
- ! As of January 1st between the ages of 13 and 18 years of age for Queen competition.
- ! As of January 1st between the ages of 9 and 12 years of age for Princess competition.
- ! Have not served previously as a Cheyenne Saddle Tramps Queen for the Queen contest, or Princess for the Princess contest.
- ! Own or have a leased horse available throughout the year. Barring unforeseen circumstances, the Queen and Princess must use the horse upon which they won the competition in all appearances during their reign.
- ! Commit to carrying out the responsibilities of their honor or relinquish their crown to the runner up.
- ! Have the commitment from their parents to serve on the Royalty Committee and support them in their reign.
- ! Have to have been an active member of the Cheyenne Saddle Tramps in the same year as the tryouts.
- ! A signed copy of the Royalty packet will be kept on file for each contestant.

Discipline and Grievances

Article 13. Discipline and Grievances:

- ! Any infractions of the Constitution or By-Laws that involve safety may be dealt with immediately by any Board Member. They may issue a warning for the offense and/or order the offender out of the event and/or premises.
- ! Any infraction of the Constitution or By-Laws, or behavior to the Club, not involving safety or grievances, shall be brought before the Board. The Board shall hear, investigate, and carefully consider whether or not action should be taken. The Board may, by majority decision, levy suitable action. However, individuals so penalized may appeal directly to the General Membership at a regular meeting. The General Membership may reverse the Board's decision with a three-fourths vote of those General Members present.

Amendments

Article 14. The By-Laws may be amended by the following procedures:

- ! A proposal to amend must be presented and accepted at a General Membership Meeting, or a Board Meeting.
- ! Written notice shall go out by Newsletter.

! Approval of the proposed amendment shall be made by a two-thirds majority vote of Club members present at two subsequent General Membership Meetings.

Article 15.

In the event of disorderly conduct, inappropriate, or uncontrolled behavior by any person or persons in attendance, the president may call a 10 minute “cool down” recess. If that fails, the offending parties will be asked to leave. If they refuse to leave, the meeting will be adjourned and the offending parties memberships will be revoked. If the president is involved, any board member present may call the recess. Upon resuming the meeting, the Vice-President will preside over the rest of that meeting.

Cheyenne Saddle Tramps

**Riding Club
P.O. Box 2062
Cheyenne, WY 82003**

2005 Official Rules

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Chapter I

General Provisions

Rules Committee:

There shall be established a Rules Committee appointed by the Board.

Each member of the Rules committee shall serve for a one-year term and shall only be removed from membership on the committee for cause, by the Board.

Each year, the Committee will elect one of its members as chairman.

Chapter II

Rules for Shows and Gymkhanas

General adoption of AQHA Rules: The Official Rules and Regulations of the American Quarter Horse Association (AQHA) govern the Shows and Gymkhanas of the Cheyenne Saddle Tramps Riding Club (CST), except as otherwise stated.

Age of a horse: The age of the horse will be based on all horses having a January 1 Birthdate.

Animal Welfare: Every horse, at all times, is treated humanely and with dignity, respect, and compassion. The standard by which conduct or treatment will be measured is that which a reasonable person, informed and experienced in generally accepted equine training and exhibition procedure or veterinary standards would determine cruel, abusive, or inhumane.

The Show committee shall determine and announce the rules that will govern Jackpot events CST Specific Rules and Regulations:

Weanling Stallions may only be shown in senior and adult age divisions.

Yearling Stallions and over are prohibited from the grounds.

Conflicts in Rules: Whenever a conflict exists, CST rules shall apply. Whenever a question arises as to the application of rules to a CST event, the rules committee and board members in attendance shall promptly settle the dispute.

Fees and Divisions:

The following are the classes for CST Shows and Gymkhanas. Depending upon the number of entries, the Show Chairman may combine or eliminate any classes to ensure adequate competition. Not all classes may be available in every event.

All ages of riders will be as of January 1st of that year.

Rookie - walk/trot only, any age Special Olympics

Pee Wee – 9 and under

Junior – 10-13

Senior – 14-18

Adult – 19 – 38

Jack Benny – 39 and over

Jack Pot – all ages

Novice Horse - First year showing at CST – Shows and Gymkhanas can be in separate years, Focusing on inexperienced horses, the chair has discretion.

Novice Rider – First year showing at CST or Rookie Graduate (1 year only) – Shows and Gymkhanas can be in separate years, focusing on inexperienced riders. The horse show and gymkhana chairpersons reserve the right to discuss this division with exhibitors and possibly alter class division.

The fees for CST Shows and Gymkhanas are set annually and will be published on the registration form for the event or show.

Fees for non-members may be higher than the fee for members.

The fees for Exhibition Category events are variable and will be set by the show committee.

The classes that may be conducted at CST Shows and Gymkhanas are:

No Point Classes:

Halter Classes (AQHA, Section 448) (Jack Pot)

- Lead-line:** competitors who are six years old and under and are not ready to go in walk-trot classes. This is strictly a fun class and all the riders will receive ribbons.
- Walk-trot:** Competitors are under that age of eight. These riders may not participate in lead line or other classes offered. This is strictly a fun class; all riders will receive a ribbon.
- Jack Pot:** can use any class for Jack Pot, open to any age, and the classes are at the discretion of the show/gymkhana chair. This is a non-point class.

Point Classes:

Western Classes: Showmanship, Western Riding, Horsemanship/Equitation, Pleasure, Reining, Trail.

English Classes: Hunter Hack, Equitation, Hunter Under Saddle/Pleasure, *Extended English Equitation*.

Gymkhana Classes: attached are the guidelines for Gymkhana classes.

Barrel Racing, Pole Bending, Stake/Flag Race, Keyhole.

Exhibition Classes: Team Penning, Speed Barrels, Ribbon Race Goat Tying.

Such other events as the Show committee may determine.

All those participating in CST functions who are under the age of 18 must be accompanied by a parent or guardian, or a permission slip must be on hand with the chair person of that event, no permission slip, the minor child does not ride.

All Entry Forms must be complete and accurate or the competitor forfeits those points. All entries/drops must be to the show/gymkhana chair 2 divisions before the class to be added or dropped. Please be considerate of those competing in the arena, do not bother the volunteers in the crows nest during a class.

Annual Awards:

At each CST Show and Gymkhana, points shall be awarded to the particular horse and rider combination, in a given class. These points shall be cumulative during the season. Points are not earned in NO POINT and EXHIBITION category events. A vet excuse will be needed, *within 72 hours of event, to transfer points in the event of above horse becoming unusable for the remainder of the season. This may be mailed to the club P.O. Box, or given to said chairperson.*

Points are awarded as follows:

- 1st place: 7 points
2nd place: 6 points
3rd place: 5 points
4th place: 4 points
5th place: 3 points
6th place: 2 point

All non-placing participants will receive 1 point for their effort.

Division Champion:

CST will acknowledge the division champions at the annual year-end awards. CST may also acknowledge the remaining top five in the division. Depending upon sponsorship and funding, this can range from a blanket to a buckle or a trophy. The winner is determined by the total of points earned during the season in that particular division and on the same horse.

Chapter III Membership Awards

The Easterwood Award

Purpose: Recognizes the individual or family who has displayed extraordinary dedication to the Club and its membership through leadership, participation and sportsmanship.

Selection Process: Any member of CST may nominate a recipient on forms that are available through the Club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is September 15. Nominations must be mailed to CST, P.O. Box 2062, Cheyenne, WY 82003, and must be postmarked by the deadline. The Board will vote on nominated members and announce the winner at the awards banquet.

This award is strongly encouraged to be awarded to non-royalty, non-board members and/or their families.

Form of recognition: One-year free membership, Individual plaque is presented to the recipient and the recipient's name is placed upon the historical plaque maintained at the clubhouse.

The Sheila Vossler Award

Purpose: Recognizes the youth member of the Club, who on January 1st of the year of recognition has not yet reached the age of 19 years, which has displayed extraordinary dedication to the Club and its membership through leadership, participation and sportsmanship.

Selection Process: Any member of CST may nominate a recipient on forms that are available through the Club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is September 15. Nominations must be mailed to CST, P.O. Box 2062, Cheyenne, WY 82003, and must be postmarked by the deadline. The Board will vote on nominated members and announce the winner at the awards banquet. *his award is strongly encouraged to be awarded to non-royalty, non-board members and/or their families.*

Form of recognition: One-year free membership, Individual plaque is presented to the recipient and the recipient's name is placed upon the historical plaque maintained at the clubhouse.

Most Improved Rider

With approval from the board, the show committee may appropriately recognize the most improved rider

Any member of CST may nominate a recipient on forms that are available through the club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is September 15. Nominations must be mailed to CST, P.O. Box 2062, Cheyenne, WY 82003, and must be postmarked by the deadline. The Board will vote on nominated members and announce the winner at the awards banquet.

The Lifetime Achievement Award

Purpose: To recognize that member that has consistently and continually for a significant number of years has demonstrated extraordinary leadership, participation and sportsmanship, together with tireless and selfless service to the Club, its membership and its founding principles and purposes.

Selection Process: The Board nominates recipients and the selection is ratified by the membership at a properly called general membership meeting.

Exclusivity: The Lifetime Achievement Award is not meant to be awarded annually. It is contemplated that a year or several consecutive years may fall between the selections of honorees.

Form of Recognition: Lifetime free membership, and appropriate trophy or plaque that symbolizes the great appreciation of the membership and signifies that the honoree has received the highest honor the Club may bestow.

Chapter IV Royalty Competition

The Competition Program

Purpose: The purpose of the competition is to select the youth members of the Club that best exemplify the traits which the Club seeks to install in all young people. These traits include: sportsmanship, community involvement, horsemanship, and personal image.

Competitor Qualifications:

Queen: As of January 1, be between the ages of 13-18 years of age.

Princess: As of January 1, be between the ages of 9-12 years of age.

Must have been a paid member of the Cheyenne Saddle Tramps by July 1st of that year.

Have not previously served that title for the Cheyenne Saddle Tramps Royalty.

Have to have been an active member of the Cheyenne Saddle Tramps in the same year as tryouts.

Own or have a leased horse available throughout the year. Barring unforeseen circumstances, the royalty must use the horse upon which they won the competition in all royalty appearances. The CST Board must approve a change in horse.

Commit to carrying out the responsibilities of their honor or relinquish their title.

Time of competition: The competition shall occur in September or October of the current year.

Term of Office: Members of the Royalty serve from the time they are crowned, until the new Royalty are crowned the following year.

The Competition:

Scoring: The scoring for the four phases is as follows:

Community Service:	10 points
Horsemanship:	35 points
Personal Presence	35 points
Club Participation:	20 points

The Competition includes four areas:

1. Community Service: Each Contestant shall submit a detailed summary of his or her community service activities. These activities may include, but are not limited to: Scouting, 4-H, school-based service clubs, FFA, Civil Air Patrol, Red Cross, and Religious organization sponsored activities. The summary should include a brief description of service. The minimum documented hours for total points must be 10. Please have a signature and phone number of your supervisors for your community service for verification.

The panel of judges may elect to award more than one contestant the same number of points. (For example, to contestants with similar community involvement may each obtain a score of 10 points).

2. Horsemanship: The horsemanship competition involves the evaluation of the competitors' equestrian skills. Competitors are to be evaluated using the horse they will be required to ride throughout the coming year, if they are selected for the royalty of CST.

Horse Care Evaluation: The judges will ask the competitor questions concerning the grooming, saddling, care, feeding and preparation of the horse. Competitors will demonstrate the grooming and saddling their horse. A total of 5 points per competitor may be awarded.

Equestrian Skill Evaluation: The skill evaluation consists of four phases.

- A. The first phase is general equitation and is evaluated by the riders executing a reining pattern. A different reining pattern may be used for each of the two age classifications. The patterns will be provided prior to competition. A total of 10 points per competitor may be awarded.
- B. The second phase is a western equitation class. Competitors will compete in a western type pleasure class. A total of 10 points per competitor may be awarded. With an additional pattern at the judges discretion.
- C. The third phase of the contestant will be judged on the appearance of her/his attire. A total of 5 points per competitor may be awarded.
- D. The fourth phase is the Queen wave. A total of 5 points per competitor may be awarded.

3. Personal Presence: Personal image consists of an evaluation of the competitors' poise, attire, appearance and demeanor. It is evaluated during an interview and speech competition.

A representative of a commercial sponsor of the previous year's Royalty may be brought in to judge this competition along with the judges already being used.

Each competitor will have up to a five-minute formal interview with the panel and present a speech on a topic to be announced prior to the competition.

Scoring: A maximum of 5 points are awarded based upon the competitor's attire and appearance.

A maximum of 15 points are awarded based upon the formal interview, this interview may consist of questions pertaining to your knowledge of the club, horses, and any other questions the judge feels appropriate.

A maximum of 15 points is awarded based upon the oral presentation.

4. **Club Participation:** Each competitor will receive points towards club participation with a maximum in each category.

Club Meetings:	maximum 8 points
Parades:	maximum 4 points
Show/Gymkhana Weekends:	maximum 6 points
Workdays:	maximum 2 points

Points shall accrue from November 1st to September of the current Saddle Tramps year. Competitors are responsible for maintaining an accurate record of their participation. An activity log is provided in the royalty packet. Parental signature is required.

Royalty Participation:

Members of the Royalty are expected, unless excused by the Royalty Advisor, to participate in all CST Shows, Gymkhanas, meetings and other scheduled events as announced by the advisor. Royalty must be in proper dress, crown and sash as approved by the Royalty Advisor.

Selection as a member of the Royalty of CST does not extend to the participant a property interest in their position. Service as a member of the Royalty is at the will of the CST President, Royalty Advisor and Board.

Royalty members acquire no personal property interest in the funds raised by the Royalty through organized fund raising, nor does the Royalty donate any personal interests acquired in funds or property to CST for use.

At the conclusion of a Royalty member's successful and faithful service to the Club, the Royalty will be able to retain various items of personal property that have been donated to CST for the exclusive use of the Royalty. This typically will consist of hats, jewelry, boots, clothes, blankets, and limited items of tack.

Other than that property specified by the Board, all property donated to CST and loaned to the participants shall be returned to the Royalty Advisor at the conclusion of the participant's term.

Throughout the Royalty members' rein, all items on loan from CST must be maintained in the condition issued or that person will be responsible for the replacement and or the replacement cost of damaged item or items.

The Royalty is not authorized to contact debts and obligations on behalf of CST. Royalty will be responsible for their crowns and sashes to be ordered by December 1st of their reigning year. The funds earned at the awards banquet can be used for these items.

Code of Conduct for Royalty

Throughout their term of office, members of the Royalty will conduct themselves, at all times, in a manner, which brings credit to themselves and CST. It will at all times be remembered that the Royalty are our role models for other youth in the community and the ambassadors of the Club. As such, misconduct by a Royalty member is subject to discipline regardless of whether it occurs at or in connection with a CST event or activity.

The following conduct will result in the immediate termination of a member of the Royalty from the program.

- Any criminal conviction, except minor traffic violations
- Pregnancy in the case of females and fathering a child in the case of males

The following conduct may result in the discipline of the participant.

- Any public use of a tobacco product or alcoholic beverage, other than for ceremonial/religious Purpose
- Any cruelty to a horse
- Any public or private displays of conduct unbecoming a member of the CST Royalty. This includes, but is not limited to:

- Un-sportsmanlike conduct
- Use of vulgar or offensive language
- Involvement in a fight or physical confrontation
- Disrespect toward Club Officers or members

**Discourteous behavior towards the public
Theft, misuses, or abuse of CST property**

Disciplinary Actions

Progressive Discipline

Members of the Royalty will generally be subject to a progressive system of discipline. However, it is recognized that certain behaviors and conducts are so injurious to the reputation of the CST or to the health and safety of the membership, that in certain cases the most severe penalty can be directly applied.

The typical progression of discipline will be:

Informal counseling by the Royalty Advisor with the President

A written reprimand from the Royalty Advisor and CST Board

Termination from the program

The disciplinary decisions of the CST Board and Royalty Advisor are final and not subject to review, except as provided for in the case of termination's..

Immediate Termination for cause

Termination will be by a certified letter addressed to the participant and a certified letter to his or her parents, signed by the CST Board and Royalty Advisor.

The letter will outline the misconduct that constitutes the basis for termination and the right of the participant to offer material or statements in mitigation of the termination.

The letter will provide that the participant is immediately suspended from the Royalty Program, pending termination.

The letter will inform the participant of a right to an informal hearing before the CST Board to either contest the factual basis for the termination or to offer matters in explanation and extenuation. The participant or his/her parents must make the request for an informal hearing before the Board, within ten days of the earliest receipt of the letter by either the participant or parents.

If no hearing before the Board is requested, the termination will be effective on the eleventh day following the earliest receipt of the letter.

If a hearing is requested, the CST President will hold it within ten days of the receipt of the request. The hearing will be confidential and informal. At least 2/3 of the members of the CST Board will be in attendance and a 2/3 vote is required for termination.

If the Board should not elect to terminate the participant from the Royalty, it may direct such other disciplinary action that it deems appropriate.

The decisions of the Board are final and not subject to further review.

Termination will be effective ten days after the receipt of the letter by the participant or the parents; whichever is the first to occur.

It is the sole discretion of the CST Board, the termination of the participant may be suspended, upon specific terms and conditions.

The actions of the CST Board are final and not subject to review.

Chapter V Grievance

Grievance against a particular behavior regarding codes as out-lined in the rules will constitute a letter to the board for review. Any vengeful or hate filled act towards the club or its members can result in such a grievance and result in termination of membership as voted on by the Board of Directors for Cheyenne Saddle Tramps.

Chapter VI 3-D Barrel Racing Rules

COMPETITION RULES

A barrel race is a timed event using three identical barrels set in a cloverleaf pattern.

The pattern must meet the following conditions:

- A. A minimum of 15 feet between each of the first two barrels and the side fence.
- B. A minimum of 30 feet between the third barrel and the back fence.
- C. A minimum of 30 feet between the time line and the first barrel.

The start/finish line and the barrel positions should be permanently marked and must remain the same throughout the entire event.

The gate or gates must remain the same throughout the entire event. A contestant may request that the gate be closed after they enter the arena.

Any time a contestant crosses the starting line, time will begin.

If a barrel is moved off its marker during competition, the barrel must be reset prior to the next competitor's run.

Only one horse may be in the arena at any time during competition.

A knocked over barrel, breaking of pattern, loss of forward motion, and/or running out of turn will result in a no time.

It is the contestant's responsibility to know his/her draw position.

A "no time" will also be given if a barrel is knocked over and it sets up again on either end. Touching a barrel, including keeping it from falling, is permitted without penalty.

A contestant will be given a no time if the horse or rider falls during the run in such a manner as to break the pattern, or if the rider falls off the horse.

Breaking the timer after the run is complete will result in a "no time".

Any OBVIOUS attempt to "pull up" or pace their run will result in a "no time".

Reruns shall be granted if the timer fails to work properly or if the barrels are not placed properly on their markers.

In the event of a timer failure, the rider will have the option of a rerun. This decision must be made prior to the next contestant entering the arena. The contestant has the option for a rerun only if he/she made a qualified run.

In a 3-D payout, the total jackpotted entry fees of a class is to be divided 50% to the 1st Division, 30% to the 2nd Division (1 second off fastest time), and 20% to the 3rd Division (2 seconds off the fastest time).

A minimum of 80% of all entry fees must go to the jackpot.

All prize money must be paid out.

Prize money will NOT be paid to any contestant who has a run resulting in a "no time".

3-D PAYOUT FORMAT

	Number of Entries				
Places	1-10	11-15	16-30	31-60	61-90
1 st	100%	60%	50%	40%	30%
2 nd	.	40%	30%	30%	25%
3 rd	.	.	20%	20%	20%
4 th	.	.	.	10%	15%
5 th	10%

Unused payouts will always be carried up to add additional paid places in *the division*. For example: if there were 3 pay places and only 1 rider qualifying in the 3D, the qualifier would receive the whole pay out for that division. If there are no qualifiers in a division, the pay out will be divided 60/40% to the remaining divisions. For example if there are no qualifiers in the 2D, the 1st division would receive 60% of the pay out and the 3D would receive 40% of the payout. It would then be split according to the payout format.

3-D POINT FORMAT

	1-D	2-D	3-D
1 st	6	6	6
2 nd	5	5	5
3 rd	4	4	4
4 th	3	3	3
5 th	2	2	2
6 th	1	1	1

NAME	Week 1			Week 2			Week 3			Week 4			Week 5			Week 6			D	D	D
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
CONT 1	6			6				6		6						6			24	6	0
CONT 2			6			6			6			6						5	6	0	29
CONT 3			5			5			5			5			6			6	0	0	32

Points are accumulative in each division. The contestant with the most accumulative points overall in ANY single division after a 6-week series is the high point winner.

NO points will be given to any contestant who has a run resulting in a “no time”.

In the event of tie in points, a tiebreaker will be run at the final competition. An average time will be established for each contestant using all times from the current series. The contestant that runs closest to his/her average time will be the winner. Any contestant not present for a tiebreaker will forfeit.

Any contestant may ride as many horses as they choose in a class. However they will receive a different set of points for each horse ridden.

Divisions are as follows: Pee Wee - 12 and under Youth - 13 through 17 Open - 18 and up

Age is determined by age on January 1st.