

Cheyenne Saddle Tramps Riding Club
P.O. Box 2062 Cheyenne, WY 82003
2010 Volunteer Hour Tracking Form

Use this form to track the time your volunteer hours for Cheyenne Saddle Tramps. Please PRINT all information clearly. Include the date, description of the activity (i.e. Gymkhana) and number of hours spent on each activity (please round to the nearest ½ hour). You MUST have the chairperson of that event sign this form for the time to be counted towards your yearly volunteer requirement to be eligible for year-end awards.

Please check one:

Family Membership (8 Hours required each year). Name: _____

Individual Membership (4 Hours required each year). Name: _____

Phone Number: _____ E-Mail Address: _____

Date	Activity	Hours Volunteered	Chairperson (Please Print)	Chairperson Signature

Members may donate 4 hours of their earned volunteer time to an individual or 8 hours to a family. Each individual or family may only receive ONE donation per year.

If you are using donated volunteer hours, please complete the following:

Number of hours being donated to me: _____

Name of family or individual donating hours to me (please print): _____

Signature of family or individual donating hours to me: _____

Completed forms are to be turned into the CST Secretary **NO LATER THAN September 30th** of each year in order to be considered for year-end awards.

Send completed forms to: CST Secretary
 PO Box 2062
 Cheyenne, WY 82003