

**Cheyenne Saddle Tramps Riding Club
P.O. Box 2062
Cheyenne, WY 82003**

2011 Official Rules

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Chapter I

General Provisions

Rules Committee:

There shall be established a Rules Committee Chairperson appointed by the club. Each member of the club is welcome to be on the rules committee, and shall only be removed from membership on the committee for cause, by the Board.

Chapter II

Rules for Shows and Gymkhanas

General adoption of AQHA Rules and USEF Rules: The Current Official Rules and Regulations of the American Quarter Horse Association (AQHA) and United States Equestrian Federation (USEF) govern the Shows and Gymkhanas of the Cheyenne Saddle Tramps Riding Club (CST), except as otherwise stated.

Conflicts in Rules: Whenever a conflict exists, CST rules shall apply. Whenever a question arises as to the application of rules to a CST event, the rules committee and board members in attendance shall promptly settle the dispute.

There is a 2-minute gate call. After 2 minutes the gate will be closed. If the contestant is having trouble entering the gate, they have an additional 2 minutes, and may be offered assistance. The Event Chairperson has the right to excuse or dismiss the rider. Contestant will not be entitled to a refund for the class.

Age of a horse: The age of the horse will be based on all horses having a January 1 Birth date.

Animal Welfare: Every horse, at all times, is treated humanely and with dignity, respect, and compassion. The standard by which conduct or treatment will be measured is that which a reasonable person informed and experienced in generally accepted equine training and exhibition procedure or veterinary standards would determine cruel, abusive, or inhumane.

Each horse may only be used by a maximum of 3 riders, no matter the division each Show/gymkhana.

The Show committee shall determine and announce the rules that will govern Jackpot events.

CST Specific Rules and Regulations:

Weanlings may only be shown by adults. in the adult age division.

Yearling stallions and older are prohibited from any club event.

Dress Code: No midriff shirts or spaghetti straps for exhibitors. Horseshow exhibitors: long sleeves, long pants or breeches, hat or helmet (helmet is required for all English classes), riding boots. Gymkhana exhibitors: shirt, long pants, riding boots. Spectators: shirt and shoes required.

Fees and Divisions:

The fees for CST Shows and Gymkhanas are set annually and will be published on the registration form for the event or show.

Fees for non-members will be higher than the fee for members.

The fees for Exhibition Category events will be the same as the regular entry fees.

The following are the classes for CST Shows and Gymkhanas. Depending upon the number of entries, the Show Chairman may combine or eliminate any classes to ensure adequate competition. Not all classes may be available in every event.

All ages of riders will be as of January 1st of that year.

Horse Show/Gymkhana Age Divisions:

Rookie - walk/trot only, any age

Special Olympics

Junior-11-13

Adult – 19 – 38

Pee Wee - 10 and under

Senior – 14-18

Jack Benny – 39 and over

Green Horse – Horses first year showing at CST (no prior experience at CST to include exhibition classes). Shows and Gymkhanas can be in separate years; focusing on inexperienced horses, the chair of the event at issue has discretion.

Novice Rider – Riders first year showing at CST (no prior experience at CST to include exhibition classes) or Rookie Graduate (1 year only). Shows and Gymkhanas can be in separate years, focusing on inexperienced riders. The horse show and gymkhana chairpersons reserve the right to discuss this division with exhibitors and possibly alter class division.

Exhibition – (gymkhana only, non point class, full price)

The classes that may be conducted at CST Shows and Gymkhanas are:

Halter classes (AQHA, Section 448): May be jackpot at discretion of show chair – non-point class for CST. Paint Alternative Competition (PAC) credit is available for Wyoming Paint Horse Club (WPHC) sanctioned events.

Lead-line: competitors who are not ready to go in the Rookie or Novice Rider Division, or their own age division. This is strictly a fun class and all the riders will receive ribbons. Riders must be led on foot. No ponying. All Lead-line riders will receive one participation point per event regardless of horse/rider combination.

Western Classes: Showmanship, Western Riding, Horsemanship/Equitation, Pleasure, Reining, Trail.

English Classes: Hunter Hack, Equitation, Hunter Under Saddle/Pleasure, Extended English Equitation.
-Hunter Hack: Cross poles will be used.

Gymkhana Classes: attached are the guidelines for Gymkhana classes. Not limited to Barrel Racing, Pole Bending, Flag Race, Keyhole.

Fun Classes: Team Penning, Speed Barrels, Ribbon Race, Goat Tying and such other events as the Show committee may determine.

****Note – any horse/rider combination may only ride in one division.**

All those participating in CST functions who are under the age of 18 must be accompanied by a parent or guardian, or a permission slip must be on hand with the chair person of that event, no permission slip, the minor child does not ride.

All Entry Forms must be complete and accurate or the competitor forfeits those points. All entries/drops must be to the show/gymkhana chair 2 divisions before the class to be added or dropped. No refunds shall be made. Please be considerate of those competing in the arena; do not bother the volunteers in the crow's nest during a class.

Annual Awards:

At each CST Show and Gymkhana, points shall be awarded to the particular horse and rider combination, in a given class. These points shall be cumulative during the season. Nonmembers are ineligible to receive year-end awards. Points are not earned in NO POINT and EXHIBITION category events.

In order to transfer points from original event horse to another horse due to injury or illness, one of the following must be applied:

- A vet excuse must be acquired within 72 hours of event (date must be clearly identified) if a horse is found to be unusable (lame/injured) and substituted at the event. This excuse must be presented to Show/Gymkhana Chairperson or Secretary no later than the next scheduled event.
- If a horse is found to be unusable (lame/injured) prior to an event, then a vet excuse must be submitted at the time of substitution and substituted horse may be used for the remainder of the show season.
- If a horse is found to be unusable (lame/injured) prior to an event, then a vet excuse must be submitted at the time of substitution, and if original horse is to return for balance of show season, then a vet note verifying soundness must be submitted at the of substitution to reinstate original horse. No further substitutions shall be allowed if original horse is found to be unusable a second time.
- Prior approval for any other extenuating circumstances must be obtained from the Cheyenne Saddle Tramps Board prior to the next scheduled event. Approval may be obtained from the majority of board members available at the time of the request.

To qualify for year-end awards, the minimum class per division requirement for Western, English, Gymkhana, and Fun classes is 50% of classes offered that season.

CST Point System:

Points are awarded as follows:

1st place:	7 points
2nd place:	6 points
3rd place:	5 points
4th place:	4 points
5th place:	3 points
6th place:	2 points

All non-placing participants and Lead-liners will receive 1 point for their effort.

Division Champion:

CST will acknowledge the division champions at the annual year-end awards. CST may also acknowledge the remaining top five in the division. Depending upon sponsorship and funding, this can range from a blanket to a buckle or a trophy. The winner is determined by the total of points earned during the season in that particular division and on the same horse. No more than 2/3 of total profit for the Horseshow/Gymkhana is to be spent on prizes. Non-members are not eligible to receive year-end awards.

All-Around Award:

Depending on funding, CST will acknowledge an All-Around Award winner at the annual year-end awards. The award will be a custom-stamped saddle. The winner will be determined by the total of points earned during the season in all classes (English, western and gymkhana) in the same division, on the same horse. The All-Around Award may only be won by the same horse/rider combination, in the same division, once in their lifetime. Non-members are not eligible to receive the All-Around Award.

Chapter III

Membership Awards

All nominations can be mailed to:
CST
P.O. Box 2062
Cheyenne, WY 82003

Emailed to: news@cheyennesaddletramps.org, or given to any board member.

The Easterwood Award

Purpose: Recognizes the individual or family who has displayed extraordinary dedication to the Club and its membership through leadership, participation and sportsmanship.

Selection Process: Any member of CST may nominate a recipient on forms that are available through the Club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is the September Membership Meeting.

The club will vote on nominated members and announce the winner at the awards banquet.

Form of recognition: One-year free membership (individual or family), Individual plaque is presented to the recipient and the recipient's name is placed upon the historical plaque maintained at the clubhouse.

The Sheila Vossler Award

Purpose: Recognizes the youth member of the Club, who on January 1st of the year of recognition has not yet reached the age of 19 years, which has displayed extraordinary dedication to the Club and its membership through leadership, participation and sportsmanship.

Selection Process: Any member of CST may nominate a recipient on forms that are available through the Club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is the September Membership Meeting.

The club will vote on nominated members and announce the winner at the awards banquet. This award is strongly encouraged to be awarded to non-royalty, non-board members and/or their families.

Form of recognition: One-year free membership (individual or family), Individual plaque is presented to the recipient and the recipient's name is placed upon the historical plaque maintained at the clubhouse.

Most Improved Rider

Purpose: To recognize the rider who has excelled the most in their ability.

Selection Process: The horseshow and gymkhana chair may nominate recipients.

The club will vote on nominated members and announce the winner at the awards banquet.

The Lifetime Achievement Award

Purpose: To recognize that member that has consistently and continually for a significant number of years has demonstrated extraordinary leadership, participation and sportsmanship, together with tireless and selfless service to the Club, its membership and its founding principles and purposes.

Selection Process: Any member of CST may nominate a recipient on forms that are available through the Club. Forms will be printed in the CST's August Newsletter. Deadline for nominations is the September Membership Meeting.

Form of recognition: Free lifetime membership (individual or family), Individual plaque is presented to the recipient and the recipient's name is placed upon the historical plaque maintained at the clubhouse.

The Board reserves the right to only award the Lifetime Achievement award when it believes there is a recipient worthy of the distinction of this award. This may result in the award not being awarded every year.

Chapter IV

Royalty Program

The Cheyenne Saddle Tramps board has pledged to make the Royalty season memorable for each contestant and is confident that the Royalty Queen and Princess chosen will represent her club in a grand manner, while promoting good horsemanship and sportsmanship.

Honorary Queen/Princess

The Honorary Queen/Princess will have the same responsibilities and code of conduct as the regular Royalty. Where necessary, her parents or other qualified caretaker may assist her in fulfilling her duties.

The Honorary Queen/Princess title is exempt from competition with the Royalty Queen/Princess candidates but is expected to be familiar with the rules of the competition so that she may better serve in the Honorary Queen/Princess capacity.

Queen/Princess Responsibilities

The Queen/Princess must be on time at all functions.

The Queen/Princess must report to the Royalty Advisor.

The Queen/Princess must wear sash and crown any time she is in her official capacity.

The Queen/Princess must wear Queen Hair and Makeup

The Queen/Princess should be fully dressed in attire pre-approved with the Royalty Advisor before arrival to the show, parade, luncheon, meeting, etc.

Attire should include the following:

- Pressed western shirt or blouse tucked in
- Pressed jeans or pants
- Pressed Western dresses or a blouse and skirt combo
- Belt and Buckle
- Polished Boots
- Western Hat, clean and shaped
- English Attire (for showing in English classes only)

The Queen must stay fully dressed in her queen attire during the entire event, including dances that may follow, excluding Horse Show and Gymkhana Participation.

Queen/Princess duties must come first throughout her reign. Exceptions will be approved by the Royalty Advisor.

Queen/Princess will attend monthly CST committee meetings in full Queen attire, report to the Royalty Advisor and assist with other committees any way she is needed such as to help with advertising, obtaining sponsors, parade entries, selling tickets, and making appearances.

Queen/Princess must have an adult chaperone with them at all times. This chaperone must be either the Royalty Advisor, an immediate family member over 21 years of age or an otherwise designated person.

The Queen/Princess will not chew gum during speaking engagements.

The Queen/Princess must provide her own horse, tack and transportation to use for her full reign.

The Queen/Princess must have her horse clean and well groomed.

The Queen/Princess must have clean and polished tack.

The Queen/Princess will not travel with her boyfriend or other male friends for CST functions.

The Queen/Princess will be required to work as ring stewards for Horse Shows in full Royalty attire, i.e. crown and sash. One for ring judge and one for trail judge. In the case that Royalty is showing, they will find replacements during their class. They may not show in their crown and sash. When their class is finished, they will return as steward after their horse is taken care of. For Gymkhana they may work the gate, flag for DQ in Keyhole, and replace flag in Flag Race. Again, if they are competing, it is up to them to find a replacement until they return from their run and attending their horse.

During required appearances and throughout the entire CST horse shows and gymkhanas, the Queen/Princess must make herself available and visible to all members and spectators. This includes signing autograph sheets, answering questions, and helping as needed. Queen/Princess will attend all required grand entry/salute at all required rodeos/shows, and will attend required parades and appearances.

Queen/Princess will assist and encourage participants of other parades and events she attends to participate in CST horse shows, gymkhanas, parades and other club events. The Queen/Princess will be responsible for funding all of her transportation, stock and stock maintenance.

The new Queen/Princess and Royalty Advisor will plan fundraiser events to fund present, and future growth and activities of the CST Royalty program to be held during the annual awards banquet. She will also help plan and attend other fundraisers throughout her reign. Any monies/donations given to the Queen/Princess by advertisers or sponsors must be submitted to the Royalty Advisor.

The Royalty is not authorized to contract debts and obligations on behalf of CST. Royalty will be responsible for their crowns and sashes to be ordered by January 31st of their reigning year. The funds earned at the awards banquet can be used for these items.

If a title holder is unable or refuses to carry out the expectations, duties and rules of this title she will be immediately removed or replaced as described in the disciplinary section. She will not be entitled to keep any items provided. Either owned by CST and hence loaned to the Royalty or through donations raised by the Royalty fund.

CST will furnish the use of a crown, buckle, serape, and sash. It will be the responsibility of the title-holder for proper care of these items during her reign. Items must be maintained in the condition issued or that person will be responsible for the replacement or the replacement cost of the damaged item or items. Selection as a member of CST Royalty does not extend to the participant a property interest in their position. Service as a member of the Royalty is at the will of the CST President, Royalty Advisor and Board.

At the conclusion of a Royalty member's successful and faithful service to the club, the Royalty may be able to retain selected items of personal property that have been donated to CST for the exclusive use of the Royalty and/or property that has been purchased for Royalty. This typically may consist of hats, jewelry, boots, clothing and limited items of tack. Other than that property specified by the Royalty Advisor, all property donated or loaned to the Royalty participants shall be returned to the Royalty Advisor at the conclusion of the participant's term.

Code of Conduct for Royalty

Throughout their term of office, members of the Royalty will conduct themselves, at all times, in a manner, which brings credit to themselves and CST. It will at all times be remembered that the Royalty are our role models for other youth in the community and the ambassadors of the Club. As such, misconduct by a Royalty member is subject to discipline regardless of whether it occurs at or in connection with a CST event or activity.

The following conduct will result in the immediate termination of a member of the Royalty from the program.

Criminal conviction

- Use of Tobacco, Alcohol or Illegal Drugs
- Pregnancy

The following conduct may result in the discipline of the participant.

- Any cruelty to a horse
- Any public or private displays of conduct unbecoming a member of the CST Royalty. This includes, but is not limited to:
 - Un-sportsmanlike conduct
 - Use of vulgar or offensive language
 - Involvement in a fight or physical confrontation
 - Disrespect toward club Officers or members
 - Discourteous behavior towards the public
 - Theft, misuses, or abuse of CST property
 - Disciplinary Actions
 - Progressive Discipline

Members of the Royalty will generally be subject to a progressive system of discipline. However, it is recognized that certain behaviors and conducts are so injurious to the reputation of the CST or to the health and safety of the membership, that in certain cases the most severe penalty can be directly applied.

The typical progression of discipline will be:

- Informal counseling by the Royalty Advisor
- Formal counseling by the Royalty Advisor with the Board
- A written reprimand from the Royalty Advisor and CST Board
- Termination from the program.

The disciplinary decisions of the CST Board and Royalty Advisor are final and not subject to review, except as provided for in the case of termination.

Immediate Termination for cause.

Termination will be by a certified letter addressed to the participant and a certified letter to his or her parents, signed by the CST Board and Royalty Advisor.

The letter will outline the misconduct that constitutes the basis for termination and the right of the participant to offer material or statements in mitigation of the termination.

The letter will provide that the participant is immediately suspended from the Royalty Program, pending termination. The letter will inform the participant of a right to an informal hearing before the CST Board to either contest the factual basis for the termination or to offer matters in explanation and extenuation. The participant or his/her parents must make the request for an informal hearing before the Board, within ten days of the earliest receipt of the letter by either the participant or parents.

If no hearing before the Board is requested, the termination will be effective on the eleventh day following the earliest receipt of the letter. If a hearing is requested, the CST President will hold it within ten days of the receipt of the request. The hearing will be confidential and informal. At least 2/3 of the members of the CST Board will be in attendance and a 2/3 vote is required for termination.

If the Board should not elect to terminate the participant from the Royalty, it may direct such other disciplinary action that it deems appropriate. The decisions of the Board are final and not subject to further review. Termination will be effective ten days after the receipt of the letter by the participant or the parents; whichever is the first to occur. It is the sole discretion of the CST Board; the termination of the participant may be suspended, upon specific terms and conditions.

Royalty Competition Rules and Regulations

The following Rules and Regulations for the Cheyenne Saddle Tramps Royalty Competition have been approved by the Cheyenne Saddle Tramps Board. The Competition will be held in September or October of the current year. Members of the Royalty will serve from the time they are crowned until the new Royalty is crowned the following year.

Upon winning the title of Cheyenne Saddle Tramps Queen or Princess the title holder becomes an official representative for the Cheyenne Saddle Tramps Riding Club. As such, the Queen/Princess must strive to promote exceptional sportsmanship, high moral and ethical character, community involvement and the humane treatment of animals.

We wish to point out that this is a competition that recognizes a number of attributes: horsemanship, personality, public speaking, and appearance. Therefore as a representative, she is under the responsibility to act, speak, dress, and show good horsemanship skills according to the esteem the title deserves anytime she is in the public eye.

Queen and Princess Title Eligibility

I. Age Divisions (Age determined as of January 1st of the current year)

- Queen Ages 14 – 18
- Princess Ages 9 – 13

II. Qualification Criteria

- Contestant must be a paid member of CST by June 1st of the tryout year.
- Contestant must have been an active member of CST during the tryout year.
- Contestant must not have previously held that title for CST Royalty.
- Contestants must provide their own horse. The horse used during the competition must be the same horse, barring unforeseen circumstances, used during the Royalty competition and during their reign in all Royalty appearances.
- If the horse being used is leased, a contract must be presented to the Royalty Advisor prior to the start of the Royalty Competition, showing the authorization of use of this horse for the entire Royalty reign year. This document must be signed by the legal owner of the horse.
- Contestant agrees to compete in all phases of the contest:
 - Club Participation
 - Horsemanship
 - Personal Presence/Speech
 - Community Service
- Contestant must have knowledge of the CST Riding Club, CST events and Horsemanship.
- Contestant must behave in a ladylike manner and portray high moral standards.
- Commit to carrying out the responsibilities of their honor or relinquish their title.
- Contestant may not have children.
- Contestant must complete all forms and requirements.
- Contestant must be familiar with the CST constitution.

- All contestants shall agree in writing to observe and comply with all these rules and regulations, as they exist now and as sub-sequentially amended.
- All contestants shall have the support of their parent/guardian to support them and to support the club during their reign.

Queen and Princess Responsibilities

III. Requirements for CST Royalty during the Royalty Competition

The current Queen/Princess will be at the Royalty Competition to offer help and encouragement as needed.

The current Queen/Princess will assist contestants with competition rules, patterns and general help.

The current Queen/Princess will not favor one contestant over another and must show good sportsmanship at all times.

The current Queen/Princess will be available to help in the arena as necessary.

The current Queen/Princess may be required to assist the Judge, but will not offer any influential comment while doing so.

IV. Competition Rules

Dress Code

Contestants' dress must be modest. Blouses must have long sleeves. No open back blouses, no 'peek-a-boo' blouses, and no blouses that show cleavage. Expense is not important, but good taste is.

- Western attire (western type blouse, western-cut pants, western hat, belt and boots) will be worn throughout the entire horsemanship competition.
- Western attire (western type blouse and skirt, western hat and boots) will be worn throughout the entire personal presence/speech competition.
- Clothing does not need to represent the 'club colors'.

The Competition is in Four Parts:

1. Club Participation (20 Points)

Contestants are encouraged to attend all club functions during the year leading up to the Royalty competition and are awarded points accordingly. This is so that CST is familiar to them and they are more aware of the responsibilities that a Royalty position entails. CST tries to provide a family atmosphere and a safe learning environment for its youngest members and would like to foster that into all aspects, ensuring a well-rounded contestant. Shows, gymkhanas and parades are fun and a lot can also be learned from meetings and workdays.

Attendance at all events contributing to point accumulation must be verifiable.

Points per event are awarded as follows:

- Club Meetings. As recorded in the meeting attendance record beginning November 1st through to August 31st of the tryout year.
- Parades. 1 point per CST approved parade attended during the tryout year.
- Horse Show or Gymkhana. ½ point per event attended. Consideration is given to contestants who volunteered work during Horse Shows/Gymkhanas instead of riding.
- Workdays. 1 point per workday, be sure to sign the attendance record.

2. Horsemanship (35 Points)

The Horsemanship competition demonstrates the contestant's equestrian skills and ability.

Contestants must provide their own horse. The horse used during the competition must be the same horse the contestant will ride during their reign. (If the horse being used is leased, a contract must be presented to the Royalty Advisor prior to the start of the competition, showing the authorization of use of this horse for the entire Royalty reign year. This document must be signed by the legal owner of the horse).

Presentation:

- Horse Care Knowledge and Safety Evaluation
 - Will be judged on presentation, appearance and grooming of the horse.
 - May be asked to demonstrate grooming and saddling of their horse.
 - Questions may be asked concerning grooming, saddling, care, feeding, etc.
 - May be asked to demonstrate proper handling of the horse on the ground.

Riding Competition:

- Reining Pattern
 - Patterns will be provided before the start of the ridden competition.
 - A different pattern will be assigned for each division.
- Equitation
 - Contestants will be judged on the rail in a group setting with an emphasis on equitation, control, arena etiquette, and overall appearance.
 - Queen and Princess Divisions may be combined in the arena, however they will be judged separately.
 - May be asked to ride an additional pattern (Western Equitation Pattern). This will be at the judges' discretion.
- Appearance
 - Points will be awarded on the contestant's appearance, based on grooming and attire.
- The Wave
 - Contestant will be required to lope around the arena.
 - Will be judged on presentation of 'the queen wave.'
- Tack Requirements
 - Horsemanship must be demonstrated while riding in a western saddle.
 - Saddle and Bridles must be leather.
- Bitting Requirements
 - If using a SNAFFLE BIT: The outside rings must have a diameter no smaller than 2" and no larger than 4". The mouthpiece must be at least 5/16" in diameter and may be two or three pieces.
 - If using a CURB BIT: The bit must be free of mechanical devices. The shank length may be no more than 8 1/2" and may be fixed or loose. The mouthpiece must be at least 5/16" in diameter and no larger than 3/4" in diameter.
 - NO hackamores or mechanical hackamores.
 - Tie-downs, martingales, etc. are discouraged. In the event of a tied score, use of such items will count against the contestant.

Horsemanship Patterns:

- Contestants must perform the horsemanship pattern provided. Any deviation from the pattern will be marked down according to the severity of the deviation.
- Use of hands while riding. Riders must begin, ride and end the horsemanship patterns with the same single hand.
- Order of Competition.
 - Queen contestants will compete first in each event.
 - Princess contestants will perform second.

- Scoring. During the horsemanship competition each contestant is scored on horsemanship and the personality she projects from her horse. Horsemanship includes, but is not limited to:
 - Balance/ability to sit in the saddle
 - Position of hands, seat, legs and feet
 - Ability to guide the horse in the correct pattern
 - Correct leads and/or the ability to correct a wrong lead
 - Ability to maintain calmness of the horse
 - Appropriate use of bit and spurs
 - NO jerking of the horse's mouth or excessive use of spurs; excessive use of hands or spurs may be cause for disqualification.
 - Speed and CONTROL during Presentation ride/Queen wave.
 - Faults in Horsemanship in the Royalty Competition include loss of hat.

3. Personal Presence (35 Points)

Attire and Appearance

- Interview. Overall appearance, grooming, posture, smile and poise, eye contact with the judges, style and ladylike behavior and appearance are important parts of the interview and the representation of your 'personal presence.'
 - Western attire will be worn throughout the entire personal presence/speech competition. (Western type blouse and skirt, western hat and boots must be part of the outfit. Blouses must have long sleeves. No open back blouses, no 'peek-a-boo' blouses, and no blouses that show cleavage. Contestants should be aware of what is fashionable and pay particular attention to color coordination.)
 - Clothing does not need to represent the 'club colors.'
 - Interviews will be conducted in a private area with only the contestant and judges in attendance.
 - Contestants should not discuss the interview with other contestants.
 - Questions on knowledge of CST, horses, goals, achievements etc. may be asked.
- Speech. Contestants will be judged on poise, confidence, grammar, content of the speech, pronunciation and voice projection, overall impression and adherence to the time limits as stated below.
 - Speeches will be based on a topic announced prior to the competition. Contestants should use this theme for their speech.
 - Speech length is as follows:
 - Queen Division 3 minutes minimum
 - Princess Division 2 minutes minimum

4. Community Service (10 Points)

Hours

Each contestant shall submit a detailed summary of community service activities. These may include, but are not limited to; 4-H, FFA, ROTC, Civil Air Patrol, volunteer work at local shelters, Red Cross, school based service clubs and religious organization sponsored activities. One hour will equal one point.

The summary is to include:

- Organization name and address
- Contact name
- Description of service
- Time log
- Contact signature
- Contact phone numbers
- Best time to call

5. Points (100 Total Available)

Club Participation (20 Points)

- Club Meetings 8 Points Maximum
- Parades 4 Points Maximum
- Horse Shows & Gymkhanas 6 Points Maximum
- Workdays 2 Points Maximum

Horsemanship (35 Points)

- Presentation 5 Points Maximum
- Reining 10 Points Maximum
- Equitation 10 Points Maximum
- Appearance 5 Points Maximum
- The Wave 5 Points Maximum

Personal Presence (35 Points)

- Attire and Appearance 5 Points Maximum
- Interview 15 Points Maximum
- Speech 15 Points Maximum

Community Service (10 Points)

- Based on Submitted Hours 10 Points Maximum

The Royalty Advisor and the board expressly reserves the right to accept or reject any application as it may in its sole discretion deem appropriate.

Chapter V**Grievance**

Grievance against a particular behavior regarding codes as out-lined in the rules will constitute a letter to the board for review. Any vengeful or hate filled act towards the club or its members can result in such a grievance and result in termination of membership as voted on by the Board of Directors for Cheyenne Saddle Tramps.

Chapter VI**3-D Barrel Racing Rules****Competition Rules**

A barrel race is a timed event using three identical barrels set in a cloverleaf pattern. The pattern must meet the following conditions:

- A minimum of 15 feet between each of the first two barrels and the side fence.
- A minimum of 30 feet between the third barrel and the back fence.
- A minimum of 30 feet between the time line and the first barrel.

The start/finish line and the barrel positions should be permanently marked and must remain the same throughout the entire class.

There is a 2-minute gate call. After 2 minutes the gate will be closed. If the contestant is having trouble entering the gate, they have an additional 2 minutes, and may be offered assistance. The Event Chairperson has the right to excuse or dismiss the rider.

The gate or gates must remain the same throughout the entire class. A contestant may request that the gate be closed after they enter the arena.

Any time a contestant crosses the starting line, time will begin.

If a barrel is moved off its marker during competition, the barrel must be reset prior to the next competitor's run.

Only one horse may be in the arena at any time during competition.

A knocked over barrel (including a barrel that is knocked over and sets up again on either end), breaking of pattern, loss of forward motion, and/or running out of turn will result in a no time.

Touching a barrel, including keeping it from falling, is permitted without penalty.

A contestant will be given a no time if the horse or rider falls during the run in such a manner as to break the pattern, or if the rider falls off the horse.

Breaking the timer after the run is complete will result in a "no time."

Any OBVIOUS attempt to "pull up" or pace their run will result in a "no time."

Reruns shall be granted if the timer fails to work properly or if the barrels are not placed properly on their markers.

In the event of a timer failure, the rider will have the option of a rerun. This decision must be made prior to the next contestant entering the arena. The contestant has the option for a rerun only if he/she made a qualified run.

In a 3-D payout, the total jackpotted entry fees of a class is to be divided 50% to the 1st Division, 30% to the 2nd Division (1second off fastest time), and 20% to the 3rd Division (2 seconds off the fastest time).

A minimum of 80% of all entry fees must go to the jackpot. All prize money must be paid out.

Prize money will NOT be paid to any contestant who has a run resulting in a "no time".

3-D PAYOUT FORMAT

Number of Entries

Places	1-10	11-15	16-30	31-60	61-90
1 st	100%	60%	50%	40%	30%
2 nd	*	40%	30%	30%	25%
3 rd	*	*	20%	20%	20%
4 th	*	*	*	10%	15%
5 th	*	*	*	*	10%

Unused payouts will always be carried up to add additional paid places in the division. For example: if there were 3 pay places and only 1 rider qualifying in the 3D, the qualifier would receive the whole pay

out for that division. If there are no qualifiers in a division, the pay out will be divided 60/40% to the remaining divisions. For example if there are no qualifiers in the 2D, the 1st division would receive 60% of the pay out and the 3D would receive 40% of the payout. It would then be split according to the payout format.

3-D POINT FORMAT

	1-D	2-D	3-D
1 st	6	6	6
2 nd	5	5	5
3 rd	4	4	4
4 th	3	3	3
5 th	2	2	2
6 th	1	1	1

.Points shall be awarded to the particular horse and rider combination in a given class and will be accumulative in each division. The horse and rider combination with the most accumulative points overall in ANY single division at the end of the series is the high point winner. The horse and rider combination with the most accumulative points in each single division at the end of the series is the high point winner for that division.

NO points will be given to any contestant who has a run resulting in a “no time”.

In the event of tie in points, a tiebreaker will be run at the final competition. An average time will be established for each contestant using all times from the current series. The contestant that runs closest to his/her average time will be the winner. Any contestant not present for a tiebreaker will forfeit.

Contestant MUST be a current member of Cheyenne Saddle Tramps to receive year-end high point awards and must meet the volunteer requirements prior to the awards banquet (individual must volunteer 4 hours, family must volunteer 8 hours).

It is at the discretion of the Event Chairperson to order year-end high point awards. It is also at the discretion of the Event Chairperson to determine which classes and placings awards will be presented for.

In order to transfer points from original event horse to another horse, one of the following must be applied:

- A vet excuse must be acquired within 72 hours of event (date must be clearly identified) if a horse is found to be unusable (lame/injured) and substituted at the event. This excuse must be presented to Event Chairperson or Secretary no later than the next scheduled event.
- If a horse is found to be unusable (lame/injured) prior to an event, then a vet excuse must be submitted at the time of substitution and substituted horse may be used for the remainder of the season.
- If a horse is found to be unusable (lame/injured) prior to an event, then a vet excuse must be submitted at the time of substitution, and if original horse is to return for balance of season, then a

vet note verifying soundness must be submitted at the of substitution to reinstate original horse. No further substitutions shall be allowed if original horse is found to be unusable a second time.

- Prior approval for any other extenuating circumstances must be obtained from the Cheyenne Saddle Tramps Board prior to the next scheduled event. Approval may be obtained from the majority of board members available at the time of the request.

Any contestant may ride as many horses as they choose in a class. However they will receive a different set of points for each horse ridden. Contestant must identify each horse by name on the entry form for the class. Contestant must compete on each horse in the position drawn for that particular horse. Failure to do so will result in disqualification of the contestant for that class. Special requests regarding draw position for contestants riding multiple horses in a class shall be made prior to the start of the class and will be accommodated if possible.

A horse may only be rode by one contestant in a class unless prior approval is obtained from the CST Board.

A contestant may enter more than one class if they qualify (for example, a Youth competitor may enter the Open class).

Contestants who wish to enter more than one class may roll their time from the Open class to any other class. Times may **not** be rolled into the Open class from another class. If a contestant wishes to roll their time, they must declare this when entering. Once declared, the time that the contestant runs in the Open class will transfer to any class in which the contestant has rolled their time to (including “no times” or disqualifications, etc.).

It is the contestant’s responsibility to know his/her draw position.

Entries for a class will close when the first contestant entered in that class makes his/her run.

There will be no refunds for a contestant who draws out of a class or is dismissed from a class.

Classes are as follows:

- Youth – 17 and under
- Open - all ages

The age groups and classes may be modified at the discretion of the Event Chairperson.

Age is determined by rider’s age as of January 1st of the current year.

Dress code: No midriff shirts or spaghetti straps. Shirt, long pants, and riding boots are required.

Chapter VII

Clubhouse/Grounds Rentals

A Key Inventory is kept by the Secretary. All Board Members will have one key for the grounds. At the end of their service they must return their key to the Secretary or be responsible for the purchase of a new lock set for the building and grounds. The Building Rental Chairperson will have two extra keys for use by renters. Any member wishing to use a key must sign the inventory and be responsible for returning the key or paying for a new lock set. Equipment keys will be kept by the Grounds Chairperson. Only appointed persons will be allowed to operate equipment.

All members shall receive a 50% discount on the clubhouse rental, if it is available.

For Complete Rental for Clubhouse Agreement, See addendum A.

For rental agreement for stalls see addendum B.