

# **Cheyenne Saddle Tramps Riding Club Constitution**

## **Preamble**

The purpose of this club is to provide its members opportunities for a wide range of family oriented equine experiences within an atmosphere that promotes good horsemanship and sportsmanship. The club will educate both its members and the community on the importance of the equine industry and other agriculture through education and participation in social events. The club will promote the humane training, treatment, and use of equine and all livestock. The club encourages participation by all by creating and providing events that cater to all skill levels and abilities. The club will use its resources to support other entities promoting equine awareness, animal welfare and community support.

## **Article 1. Name**

The name of this club shall be the Cheyenne Saddle Tramps Riding Club, Inc.

## **Article 2. Membership**

Membership is open to any individual and/or family. Active Members are those individuals or family members who pay the annual dues as set forth in the club's rules. Any member of the public may participate in club activities subject to the club's rules and regulations and the event's specific requirements. This Organization is an equal opportunity provider.

## **Article 3. Administration of the Club**

**Section 1:** The administration of all Club affairs shall be vested in the Executive Board. The executive committee shall approve, by a majority vote, all expenditures not pre-approved by the club.

**Section 2:** The Executive Board shall consist of the officers of the Club, who shall be the President, Vice-President, Secretary, Treasurer, with the President to Serve as Chair and the immediate Past President.

**Section 3:** The Club's elected Board Members shall consist of:

President	Vice President
Secretary	Treasurer
Advisory Board Member	Gymkhana Chairperson
Horse Show Chairperson	3-D Barrels Chairperson
Grounds Chairperson	Royalty Advisor

These individuals will comprise the Board of Directors.

**Section 4:** The elected non-board members are:

Building Rental Chairperson  
Parade/Color Guard Chairperson  
Drill Team Chairperson  
Jr. Board Chairperson  
Sponsorship Chairperson  
Goat Chairperson

Fundraiser/Concession Chairperson  
Clinician  
Publicity Chairperson  
Website Chairperson  
Rules Chairperson

**Section 5:** The club may have a Junior Board of Directors consisting of:

President  
Vice President  
Secretary  
Treasurer  
Member at Large

**Section 6:** All officers and chairpersons of the club perform their duties on a voluntary basis as described in the By-laws and Rules and Regulations. The club shall have no paid officers or employees.

#### **Article 4. Election of Officers**

**Section 1: Eligibility:** Any club member 19 years of age or older at the time of the election who is a current member of the club is eligible for a board position. Incumbent officers may run for reelection without term limits. Each individual should only hold one board position.

**Section 2: Nominations.** Nominations of elected officers for the next year shall be made at the October general club meeting. The proposed slate of officers shall be published in the Newsletter prior to the November general club meeting. Additional nominations may be taken from the floor of the November general club meeting. All nominees must be present or provide written consent before the election.

**Section 3: Voting rights:** All active members fifteen years of age and older shall be voting members.

**Section 4: Election:** The election shall take place during the November general club meeting and shall be by secret ballot for each officer position that has more than one nominee. If there is only one nominee for all officer positions, a single vote may be cast accepting all nominations. All officers shall be elected by a majority vote of the members present.

**Section 5: Term:** Each newly elected officer, except Royalty Advisor, begins his/her term on January 1st of the following year and the term shall run through December 31st of the same year. The Royalty Advisor shall be elected at the Awards Banquet. The Advisor's term will begin at the Awards Banquet and will coincide with the reign of each year's royalty. Any interested persons are encouraged to be at royalty tryouts.

**Section 6: Appointment of non-board positions:** All chair positions will be nominated and appointed at the year-end awards banquet or the January general membership meeting.

**Section 7: Post-election transition:** Outgoing officers shall meet with the incoming officers to transfer any job-related items and go over duties. This will include an inventory of properties and a review of the club Constitution, By-Laws and Rules. The meeting shall be held the second Wednesday in December unless both incoming and outgoing officers agree upon an alternate date.

#### **Article 5. Removal of Officers:**

Any officer may be removed from his or her position by a two-thirds majority vote of the general membership, as presented at a general membership meeting by the Board of Directors. Reasons for removal include a dereliction of duty, violation of conduct criteria as outlined in the By-Laws, or failure to maintain active membership status. In the case that fill ins become necessary, a person may hold 2 Board positions, but the position is to still be considered “open.” This position will remain “open” until a person not holding another position is nominated and voted into the position.

#### **Article 6. Constitutional Amendments**

The constitution may be amended by the following procedures:

- a. Written notice of the change shall be on the club website.
- b. All proposals will be read at two general membership meetings prior to the members voting.
- c. Approval of the proposed amendments shall be made by a two-thirds majority vote of Club members present at the general membership meeting following the two general membership meetings that the proposal was presented and read.

All Constitutions dated prior to the current revision are considered null and void.